

Minutes of the
North Dakota Educational Technology Council Meeting

Wednesday, February 5, 2003
Hughes Administration Building, Bismarck

Lisa Feldner, Chair, called the meeting to order at 1:12 PM.

Members present:	Grant Crawford	Kevin Kennaghan
	Tom Cummings	Laurie Martin
	Tom Eberle	Wayne Sanstead
	Lisa Feldner	Curt Wolfe
	Chris Kalash	
Members absent:	Jerry Bartholomay	Bev Nielson
	Wayne Kutzer	
Guests present:	Dan Pullen	Jody French
	Neil Howe	Deborah Janzen

The agenda was approved as presented.

Consent Agenda

Approval of Minutes

Financial Reports

Dan Pullen reported on the current ETC budget. He predicts coming very close to zero by the end of the biennium budget period.

Consent Agenda includes the approval of the November 21, 2002 meeting minutes and the financial Report. Kevin Kennaghan moved to approve the consent agenda items. Laurie Martin seconded the motion, which passed unanimously. (Yes: Crawford, Eberle, Feldner, Kalash, Kennaghan, Martin, Sanstead, Wolfe; No: none; Absent: Bartholomay, Cummings, Kutzer, Nielson)

Recognition Activities included

- 1) Jody French reported that Shawn Stelter, Information Technology Specialist, Southwest Region Representative has been called up for National Guard duty. He leaves Monday, February 10 for his assignment.
- 2) Computerworld recognized Curt Wolfe as one of the Premier 100 IT Leaders. He will receive the award at the Fourth Annual Computerworld's Premier 100 IT Leaders Conference in Scottsdale, Arizona February 23-25, 2003.
- 3) Tom Eberle congratulated the IT staff on the publication of the Statewide Information Technology Plan 2002.

Old Business

State Education Technology Plan – Dan Pullen reported that revision of the Plan is underway. The current draft is available online for public comment. Public are invited to comment on the plan, online via an online questionnaire or via email; via ITV meetings on February 14, 2003 in Devils Lake, Dickinson, Williston and Valley City, and on February 18, 2003 in Bismarck, Fargo, Grand Forks, and Minot. The Plan Template is due to be completed by March 1, 2003. March 14, 2003 is the deadline for public comments. The State Education Technology Plan Committee will make some final changes after that. The ND Educational Technology Council will need to approve this plan, probably by phone conference call before the first of April.

Legislative Issues – Kevin Keenaghan, Dan Pullen, and Lisa Feldner put together a document describing issues supported by the ND Educational Technology Council. This document was distributed to the Appropriations and the Education Committees in the House of Representative and the Senate. Kevin Keenaghan and Lisa Feldner have testified on behalf of ETC issues. The PSTV supporters have testified in favor of funding to continue their service to North Dakota schools. The ETC is originally requested \$1,140,000 for the 2003-05 Biennium, but the governor's recommendation is \$796,655. See the attached document, 7-B. Discussion followed encouraging the members that though there was no sense of cutting the budgets that the ETC is concerned about, funding will be tight, so diligence is needed.

New Business

Dan Pullen reported on the new pending legislation, which affects K12 technology. He has testified regarding a number of bills. He and Curt Wolfe have meet frequently to develop plans to provide requested information to the legislature. The Council thanked Mr. Pullen for his willingness to spend so much time in Bismarck during the session.

During testimony on HB 1444 which would change the membership of the ND ETC, requiring one member to be a classroom teacher, a question arose regarding the appointed council members' four year term of service. The current term for the appointed members of the ETC Council runs through August 1, 2005. These members include: Jerry Bartholomay, Tom Cummings, Tom Eberle, Lisa Feldner, Kevin Keenaghan, Laurie Martin and Bev Nielson.

Policy Reviews

Governance Process

GP-5 – No changes were recommended.

GP-6 – No changes were recommended.

GP-7 – Members asked for clarification on committee terms. It was determined that committee terms could be extended if more time is needed to achieve the purpose.

Council/Director Relationship

C/DR-5/5E – Lisa Feldner will ask Lowell Wolff, Fargo Public Schools, about the Director's Performance Evaluation Process before proceeding with the review. It may be necessary to change this policy to clarify the process.

Results Policies

Dan Pullen, Jody French and Neil Howe will meet to analyze the results policies. A report with the completed analysis will be presented to the Council.

Council and Staff Reports

Legislative Issues Committee – The results of the committee work was presented in New Business.

Internet Filtering Committee will meet February 20, 2003 for its first meeting.

Data Collection Committee met February 4, 2003. The Committee outlined the next steps. The “Pupil Membership Report” will be the first report to be reviewed. The consensus of the Committee is that there needs to be a review process for all data collection requests. The ETC director has asked Representative Hawkins, Fargo, to propose an interim legislative study committee to work with the K12 data collection issues.

EduTech – Jody French submitted a report prior to the meeting. See the accompanying report.

ND Division of Independent Study – Neil Howe submitted a report prior to the meeting. He requested that the Council approve the \$700 per student flat fee per year for video networking courses. Grant Crawford moved to approve the \$700 per student flat fee per year for video networking courses. Chris Kalash seconded the motion, the motion passed unanimously. (Yes: Crawford, Cummings, Eberle, Feldner, Kalash, Keenaghan, Martin, Wolfe; No: none; Absent: Bartholomay, Kutzer, Nielson and Sanstead)

Director’s Report – Dan Pullen reported on the development of the ND ITV Alliance. This alliance is a grassroots organization designed to pool information and share expertise among ITV consortiums and to develop some common standards for ITV course offerings.

Currently there is no FTE connected to the statute passed in 2001, which established the Educational Technology Council. Curt Wolfe has including that position into the legislation for the coming biennium. The ETC Director is currently placed directly into the ITD staff.

Debriefing – Policy Governance has worked well for the first four meetings. There have been a few uncertainties in the meetings, but resolving these has created a better understanding of the process.

The next scheduled meeting is May 19, 2003, 10:00 AM – 2:00 PM in Bismarck. The meeting location is to be determined. A conference call meeting will be called to vote on the State Educational Technology Plan sometime between March 15 and May 18, 2003.

The meeting adjourned at 3:29 PM.

Minutes submitted by Deborah Janzen